

# La Tourelle

## Catering, Inc.

### Wedding Information

La Tourelle Catering, Inc. would like to congratulate you and thank you for considering us for your special day. We are confident that you will be impressed by our premium culinary selections.

Our weddings include the following at no additional charge:

- ❖ Host to oversee your event.
- ❖ Five-hour wedding reception/dinner party.
- ❖ White linens in your choice of napkin colors.
- ❖ Small flower arrangement (using white flowers and greens) with votive candles.
- ❖ Cake cutting
- ❖ Professional and courteous staff attired in black and white formal service wear.
- ❖ Reception coordination on a continual basis until and on the day of your event (our Event Planner will make herself available to you via e-mail or phone answering any and all questions in a timely fashion).
- ❖ Special rates for children and your wedding vendors – see description below.
- ❖ The option of having your wedding on premises (however, there is a chair rental fee of \$3.00 each).
- ❖ A flagstone patio with canvas covering in the summer season for you to enjoy your reception outside as well as inside (your guests may go from inside to outside the entire event-weather permitting).
- ❖ The backdrop of the beautiful foliage in summer or fall with breathtaking sunsets on the western hills. A beautifully landscaped eco-friendly water feature with fountain.
- ❖ The option of a served or buffet dinner (see served or buffet menus).
- ❖ Lovely rooms available for your guests (contact hotel staff for information about reservations at 607-273-2734).
- ❖ Optional additions – chair covers at \$6.00 each.
- ❖ The best thing about our weddings is that we are very flexible and easy to work with.

#### Staff dinner prices (up to 4):

Your photographer, videographer, D.J. or band members may all eat for half price of the highest priced meal of the evening. Since they are not usually considered on the R.S.V.P.'s they will be served chef's choice at the end of your guest service time. This will be our procedure unless you notify us otherwise. You may choose to order specific entrée's for your vendors and include them in your guest number (at full price rate).

#### Payment requirement:

- ❖ A deposit of seven hundred fifty dollars will be required as soon as you decide to book a date. The \$750.00 will be credited toward the final payment for the event. The deposit is non-refundable.
- ❖ Your final guest count will be due 3 weeks prior to your wedding for our billing department to prepare your bill.
- ❖ Final payment is due 2 weeks prior to your event (cash check or money order, no credit cards please) which will include current sales tax and applicable gratuity. Events held on all holiday weekends will incur a 20% to 25% gratuity charge.

We will do all we can to make your event ALL you hoped it would be. Please direct any questions to: Eileen Ahart, Catering Manager/Event Planner La Tourelle Catering, Inc. toll free 866-659-7381 or 607-659-7381 or via e-mail at [jebap5@yahoo.com](mailto:jebap5@yahoo.com).